



RUPA & COMPANY LIMITED



Date: 08/02/2022

To,

The Listing Department National Stock Exchange of India Ltd Exchange Plaza, Plot no. C/1, G Block, Bandra-Kurla Complex Bandra (E), Mumbai - 400 051 <b>NSE Symbol: RUPA</b>	The Department of Corporate Services BSE Ltd Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai- 400 001 <b>Scrip Code: 533552</b>
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Respected Sir /Ma'am,

**Sub: Change in Key Managerial Personnel - Resignation of Mr. Kundan Kumar Jha as Company Secretary and Compliance Officer and appointment of Mr. Manish Agarwal as Company Secretary and Compliance Officer.**

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we would like to inform that, the Board of Directors of the Company, at its Meeting held on February 8, 2022, has:

- a) Noted the resignation of Mr. Kundan Kumar Jha from his position as the Company Secretary and Compliance Officer (Key Managerial Personnel) of the Company and he would be relieved from his duties and responsibilities w.e.f. the close of working hours on February 28, 2022.

The Board further placed on record their appreciation for the valuable contribution made by Mr. Kundan Kumar Jha during his tenure as the Company Secretary and Compliance Officer of the Company.

- b) Upon recommendation of the Nomination & Remuneration Committee, has approved the appointment of Mr. Manish Agarwal, as the Company Secretary and Compliance Officer (Key Managerial Personnel) of the Company w.e.f. March 1, 2022.

We are enclosing herewith the brief details of change of Key Managerial Personnel (Annexure A), as prescribed vide SEBI circular no. CIR/CFD/CMD/4/2015 dated 9 September, 2015.

Kindly take the same on record.

Thanking you.

Yours faithfully,

**For Rupa & Company Limited**

Kunj Bihari Agarwal  
**Managing Director**  
**DIN: 00224857**



*Encl: as above*

**Annexure A**

Sl No	Particulars	Details of Change	
		Mr. Kundan Kumar Jha	Mr. Manish Agarwal
1	Reason for Change viz. appointment, resignation, removal, death or otherwise.	Resignation as Company Secretary & Compliance Officer	Appointment as Company Secretary & Compliance Officer
2	Date of appointment/cessation	Cessation w.e.f. close of working hours on February 28, 2022	Appointment w.e.f. March 1, 2022
3	Brief Profile in case of appointment	Not Applicable	<p>Mr. Manish Agarwal holds bachelor's degree in Commerce and is an Associate member of the Institute of Company Secretaries of India (Membership no-A29792). Mr. Agarwal has joined the Company and earlier he was associated with Skipper Limited, as the Company Secretary &amp; Compliance Officer.</p> <p>Over a career spanning around 10 years with listed corporate groups such as Duroply, Usha Martin and Skipper, Mr. Agarwal has extensive experience in corporate laws, corporate governance, board processes, GRC implementation amongst others.</p>
4	Disclosure of relationships between directors (in case of appointment of a Director)	Not Applicable	Not Applicable



*K.B. Agarwal*