



RUPA & COMPANY LTD

Registered Office: Metro Tower, 8th Floor, 1, Ho Chi Minh Sarani, Kolkata - 700 071

Phone No.: +91 33 3057 3100; **Fax:** +91 33 2288 1362

Email: connect@rupa.co.in; **Website:** www.rupa.co.in

CIN: L17299WB1985PLC038517

31st ANNUAL GENERAL MEETING

ATTENDANCE SLIP

DATE

WEDNESDAY, AUGUST 31, 2016

VENUE

INDIAN COUNCIL FOR CULTURAL RELATIONS (ICCR)
9A, HO CHI MINH SARANI, KOLKATA - 700071

TIME

11:00 A.M.

Name of the Member(s)/ Proxy:	
Address:	
E-mail Id:	
Folio No./Client Id:	DP Id:

I certify that I am a Member/ Proxy for the Member holding _____ equity shares. I hereby record my presence at the 31st Annual General Meeting of the Company.

Please ✓ in the box Member Proxy

Name of the Proxy in Block Letters

Signature of Member/ Proxy attending

NOTE: Member/ Proxy attending the Annual General Meeting (AGM) must bring his/ her Attendance Slip which should be signed and deposited at the entrance of the Meeting hall.



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PROXY FORM [MGT-11]

[Pursuant to section 105(6) of the Companies Act, 2013 and Rule 19 (3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s)/ Representative	
Registered Address	
E-mail Id:	
Folio No./Client Id:	DP Id:

I/ We, being the member (s) of equity shares of the above named Company, hereby appoint:

1	Name		Signature	
	Address			
	E-mail Id			
	or failing him			
2	Name		Signature	
	Address			
	E-mail Id			
	or failing him			
3	Name		Signature	
	Address			
	E-mail Id			

as my/ our proxy to attend and vote (on a poll) for me/ us and on my/ our behalf at the 31st Annual General Meeting (AGM) of the Company

P.T.O.

Route map to the venue of the 31st Annual General Meeting of RUPA & COMPANY LTD



INDIAN COUNCIL FOR CULTURAL RELATIONS

9A, Ho Chi Minh Sarani, Kolkata - 700 071

to be held on Wednesday, the 31st day of August, 2016 at 11:00 a.m. at Indian Council for Cultural Relations (ICCR), 9A, Ho Chi Minh Sarani, Kolkata – 700 071 and any adjournment thereof in respect of such resolutions relating to the businesses as are indicated below:

Resolu- tion No.	Brief description of Resolution	No. of Shares held
1.	To receive, consider and adopt: (a) the Standalone Financial Statement of the Company for the year ended March 31, 2016, and the report of the Directors and the Auditor's thereon; (b) the Consolidated Financial Statement of the Company for the year ended March 31, 2016, and the report of the Auditor's thereon.	
2.	To approve the Interim Dividend of ₹ 2.75 per Equity Share, paid during the year, for the Financial Year ended March 31, 2016.	
3.	To appoint a Director in place of Mr. Ramesh Agarwal (DIN 00230702), who retires by rotation and, being eligible, offers himself for re-appointment.	
4.	Ratification of Appointment of M/s. S. R. Batliboi & Co. LLP, Chartered Accountants, as the Statutory Auditors, for a period of one year from the conclusion of this AGM till the conclusion of next AGM and fixing their remuneration.	
5.	Appointment of M/s. Singhi & Co., Chartered Accountants, as the Branch Auditor of Tirupur Branch, for a period of one year from the conclusion of this AGM till the conclusion of next AGM and fixing their remuneration.	
6.	Appointment of Mr. Arihant Kumar Baid (DIN: 07318005) as a Whole-time Director of the Company.	
7.	Determining the fees for delivery of any document through a particular mode of delivery to a Member.	

Signed this _____ day of August, 2016.

Signature of Shareholder/ Representative: _____

Signature of Proxy Holder: _____

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

Affix
Revenue
Stamp