

Members of Corporate Social Responsibility (CSR) Committee:

Mr. Prahlad Rai Agarwala, *Chairman (Whole-time Director)* – Chairman

Mr. Kunj Bihari Agarwal, *Managing Director* – Member

Mr. Dipak Kumar Banerjee, *Independent Director* – Member

Terms of Reference of the Corporate Social Responsibility (CSR) Committee:

1. To formulate and recommend to the Board, a CSR policy which shall indicate the activities to be undertaken by the Company as per the Companies Act, 2013;
2. To review and recommend the amount of expenditure to be incurred on the activities to be undertaken by the Company;
3. To monitor the CSR policy of the Company from time to time;
4. To oversee and make quarterly report to the Board about the utilization of the amounts earmarked for CSR activities in terms of the CSR policy;
5. To develop communication strategy to support the implementation of the Business Responsibility Policy and to ensure transparency of initiatives;
6. To develop an internal roadmap for implementation of the Business Responsibility Policy and review its effectiveness periodically;
7. To identify personnel(s) who shall be responsible for implementation of the Business Responsibility Policy;
8. To decide on any matter or doubt with regard to the applicability, interpretation, operation and implementation of the Business Responsibility Policy;
9. To research and thereby identify activities, strategies, initiatives for contribution towards each of the nine Principles of Business Responsibility enlisted by the Securities and Exchange Board of India and any additions thereto and recommend the implementation of the same based on their significance and viability;
10. To establish periodic priorities, targets, objectives, deliverables with respect to the nine Principles of Business Responsibility enlisted by the Securities and Exchange Board of India and any additions thereto;
11. To track progress, monitor, oversee and review the effective implementation of the aforesaid Business Responsibility Policy in its spirit;
12. Examination and recommendation of the Business Responsibility Report for further approval of Board;
13. To formulate a system for grievance redressal mechanism related to the aforesaid Business Responsibility Policy;
14. To decide other incidental and ancillary steps as may be required in this connection;
15. Any other matter as the CSR Committee may deem appropriate after approval of the Board of Directors or as may be directed by the Board of Directors from time to time.