

Date: 12/11/2016

To

The Listing Department National Stock Exchange of India Ltd Exchange Plaza, Plot no. C/1, G Block, Bandra-Kurla Complex Bandra (E) Mumbai - 400 051 NSE Symbol: RUPA	The Department of Corporate Services BSE Ltd Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai- 400 001 Scrip Code: 533552
---	--

Respected Sir/ Ma'am,

Sub: Disclosure of information pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we would like to inform that the Board of Directors of the Company, at their 222nd Meeting held on November 12, 2016, *inter alia*, has:

- 1) considered and approved to undertake Postal Ballot process for obtaining shareholders approval for the appointment of M/s. Singhi & Co. (Firm Registration Number 302049E), Chartered Accountants, as the Statutory Auditors of the Company w.e.f. November 2, 2016 to fill the casual vacancy caused due to the resignation of M/s. S. R. Batliboi & Co. LLP. The Cut-off Date for ascertaining the list of shareholders to whom Notice of Postal Ballot and E-voting will be sent and for reckoning of voting rights has been fixed as November 25, 2016.
- 2) approved the re-appointment of CS Nidhi Bagri of M/s. Nidhi Bagri & Company, Practising Company Secretary (ICSI Membership No.24765, C.P. No.9590) as the Secretarial Auditor of the Company for the Financial Year 2016-17.
- 3) accepted the resignation of Mr. Neeraj Sureka, the Chief Financial Officer of the Company (KMP). Consequently, Mr. Neeraj Sureka would be ceased as the Chief Financial Officer of the Company (KMP) with effect from the close of working hours on November 17, 2016.
- 4) consequent to the resignation of Mr. Neeraj Sureka as the Chief Financial Officer of the Company, authorised -
 - a. the Committee of following Key Managerial Personnel of the Company for the purpose of determining materiality of an event or information pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015:

Name	Designation	Contact Details
Mr. Kunj Bihari Agarwal	Managing Director	kba@rupa.co.in 033 3057 3104



Mr. Ramesh Agarwal	Whole-time Director	ramesh@rupa.co.in 033 3057 3105
Mr. Mukesh Agarwal	Whole-time Director	mukesh@rupa.co.in 033 3057 3107

b. in addition to the above Key Managerial Personnel, Mr. Kundan Kumar Jha, Company Secretary & Compliance Officer of the Company (Email: cs@rupa.co.in; Phone: +91 33 30573184; Mobile: +91 9831398276), severally, for the purpose of making disclosures to the Stock Exchange(s) pursuant to the said Regulation 30.

This is for your reference and record.

Thanking you,
Yours faithfully,
For Rupa & Company Ltd



Kundan Kumar Jha
Company Secretary & Compliance Officer
ACS 17612

