



RUPA & COMPANY LIMITED

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

Rupa & Company Limited
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FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

[Pursuant to Regulations 25 and 46 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

Familiarisation Programme for Independent Directors aims to familiarise them about the Company, the nature of industry in which the Company operates, the business model, their roles, rights and responsibilities in the Company, etc. In pursuit of this, the Company provides the Independent Directors an insight into the Company, its products, business and updates them through various programme on changes / developments in the corporate and industry scenario including those pertaining to statutes / legislation and on matters affecting the Company, to enable them to take well informed decision and discharge their duties and responsibilities in an efficient manner and to contribute significantly towards the growth of the Company.

The Independent Directors, on appointment, are provided with an appointment letter which inter alia includes their roles, duties & responsibilities, details of D & O insurance, remuneration etc. along with copies of Terms of Reference, Codes and Policies of the Company.

Business strategy, operations, market share, financial parameters, regulatory and business scenario of the industry, changes in business model and other details relating to the operations of the Company are informed to the Directors during the Board and Committee Meetings. A presentation is also given during the Board Meeting highlighting the performance of the Company and its peers every quarter. Such Programmes provide an opportunity to the Directors to interact with the senior management team of the Company and understand the business of the Company in detail.

Further each member of the Board, including the Independent Directors, are given complete access to any information relating to the Company, whenever they request and are informed of the important developments of the Company and the Industry through emails and telephonic conversations at times.

Familiarisation Programme organised by the Company during the Financial Year 2023-24 are as follows:

Sl. No.	Name of the Independent Directors	Number of programme attended		Number of hours spent	
		FY 2023-24	Cumulative till date	FY 2023-24	Cumulative till date
1.	Mr. Dharam Chand Jain	3	12	50 minutes	5 hours 25 minutes
2.	Mr. Sushil Patwari	3	13	50 minutes	5 hours 55 minutes
3.	Mr. Vinod Kumar Kothari	3	10	50 minutes	3 hours 40 minutes
4.	Mr. Dipak Kumar Banerjee	3	12	50 minutes	5 hours 25 minutes
5.	Mrs. Alka Devi Bangur	2	10	30 minutes	3 hours 50 minutes
6.	Mr. Ashok Bhandari	3	11	50 minutes	4 hours 10 minutes
7.	Mr. Sunil Rewachand Chandiramani	3	5	50 minutes	1 hour 35 minutes